

## Suspension of Academic Regulations

- 1. Suspension of LSHTM academic regulations for taught and research degrees will be approved by the Pro-Director of Education. Suspensions of academic regulations relating to distance learning programmes will require additional consideration and agreement from the University of London.
- 2. Suspension of academic regulations will be considered only where:
  - 2.1. there are exceptional and/or unusual circumstances which could not have been foreseen by the regulations; and
  - 2.2. to apply the regulations as they stand in this exceptional/unusual circumstance would unfairly and disproportionately disadvantage the student(s) concerned.
- 3. Requests must be made in writing by the Taught Programme Director or the Faculty Research Degree Director, using the <u>Suspension of Academic</u> <u>Regulations Form</u>, and submitted to Senate via the <u>Quality & Academic</u> <u>Standards Office</u> who will forward the request to the Pro-Director of Education. Requests must state which regulation is to be suspended, the reason for the request, the case in support of the suspension and the details of the student(s) affected.
- 4. All requests for suspension of regulations and the decisions by the Pro-Director of Education shall be recorded by the Quality & Academic Standards department on behalf of the Pro-Director of Education. All approved suspensions will be reported individually to Senate with an annual report of all suspensions at the end of the academic year.