

COURT

TERMS OF REFERENCE FOR MEMBERS

PURPOSE: LSHTM is embarking on an ambitious journey to raise funds for transformative projects across the School. Strong volunteer leadership will be essential for the success and visibility of this campaign. Court Members will serve as advisers to LSHTM leadership for the campaign, and will provide strategic counsel on fundraising strategies and current and prospective donors.

MEMBERSHIP AND APPOINTMENT:

Members of Court will be drawn from eminent alumni and friends of LSHTM, with proven leadership skills and a demonstrable commitment our School. Members of Court will be formally appointed by the Director of LSHTM and the Chairman of Council.

The term of appointment will be three years, with the possibility to renew for a further term.

EXPECTATIONS OF COURT MEMBERS:

- To serve as advisers in their area of expertise to the Director of LSHTM and the Director of Development & Alumni Relations.
- To lead by example by making an inspirational financial commitment in support of LSHTM and for LSHTM to be among a top three philanthropic priority.
- To attend Court meetings once per year physically and twice by teleconference to learn about campaign priorities and impact, as well as to discuss fundraising progress, and provide advice and feedback regarding fundraising strategy.
- To serve as public advocates for LSHTM, leading by example and aiding LSHTM in building strong partnerships with prospective donors.
- To connect prospective new donors to LSHTM, and assist in cultivation and solicitations as appropriate.
- To undertake one task per month on behalf of LSHTM.
- To collaborate with the Development & Alumni Relations Office (DARO) on events; with the support of the DARO team host at least one event every 24 months to bring together prospective donors; and to attend key events hosted by LSHTM leadership.
- To thank lead donors in personally meaningful ways, internally advocating a culture of gratitude for philanthropy to LSHTM.

LSHTM'S COMMITMENT TO COURT MEMBERS:

- Each Court member will have a dedicated LSHTM contact. Staff will work with each Member to develop an annual plan of how they will work together.
- Senior staff in DARO will coordinate the assignment of professional staff to follow up with new contacts suggested by Court Members.
- DARO will send updates, briefing materials and talking points about the fundraising priorities to Court members in a timely manner.
- DARO will provide assistance with event organisation for events hosted by Court members.