**General guidance for submitting CAS request**

**Please note: We only require soft copies of supporting documents to issue a CAS.**

**We aim to issue the CAS within 10 working days provided all supporting documents meet the UKVI requirements and conditions of the offer have been met.**

**PASSPORT DETAILS**

Please provide a copy of the passport you will be using to make the student visa application, all supporting documents must match the legal name in your passport. If they do not match, kindly provide additional explanatory documents, eg. an affidavit.

**PREVIOUS UK VISA**

If you have previously lived or studied in the UK or visited the UK, please submit copies of all UK visas. If you have been previously refused a UK visa, please detail reasons and or provide visa refusal letter, please note depending on the reasons of refusal we may request for a copy of the refusal letter and or request immigration history from the UKVI.

**FINANCIAL EVIDENCE**

**For complete financial requirements please visit** [Financial evidence for Student and Child Student route applicants - GOV.UK (www.gov.uk)](https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants)

1. Financial evidence meeting the UKVI requirements must be provided by ***all*** students, ***including*** nationals qualifying for the “differentiation arrangement” as the UKVI reserve the right to request these while the student visa application is being processed.
2. Self-funded students must provide evidence that the required funds that have been held in a single account or multiple accounts for at least 28 consecutive days prior to the CAS/Visa application and dated within the last 31 days. A combination of more than one account can be used if the account/s are for the student and or their parent/s, bank accounts for other family members are not accepted by the UKVI.

**\*\*For students using parent/s finances, birth certificate and a letter of consent from parents must also be provided.**

1. Sponsored applicants must provide a copy of their ***final award*** scholarship letter.
2. UKVI does **not** accept ***investments*** accounts unless they are accompanied by a letter issued by the bank stating the funds have been held for the past most recent 28 days and that funds are ***immediately*** available. The letter must be on headed paper and signed/stamped by the bank. Similarly, lines of credit are not accepted.

**DEPENDANTS**

According to new immigration rules, our MSc courses are not research based hence do not allow you to bring dependants to the UK. RD student can bring dependants. If dependant will be applying for a visa at the same time as your student visa application, you must provide additional financial evidence for each dependant. Please visit this [page](https://www.gov.uk/student-visa/family-members) for further information.

**TUBERCULOSIS CERTIFICATE**

Nationals of [these countries](https://www.gov.uk/tb-test-visa/countries-where-you-need-a-tb-test-to-enter-the-uk) are obliged to provide a TB certificate together with their CAS application. All TB certificates must be provided from an approved clinic. Please visit this [page](https://www.gov.uk/tb-test-visa) for further information.

**Please note: Where applicable the TB certificate must be submitted prior to issuance of the CAS and to the UKVI at the time if submitting the student visa application.**

**WHERE YOU WILL BE APPLYING FROM**

You should normally apply for the student visa from your country of nationality, you may not be able to apply from another country unless you are normally resident there. Please consult the local visa centres in the country of your application by visiting <https://pos.tlscontact.com/> or <https://www.vfsglobal.com/en/individuals/index.html> depending on your country of nationality.

**DOCUMENTS NOT IN ENGLISH**

The UKVI requires a **fully certified original translation** for each document you provide that is not in English or Welsh, the guidance suggests:

* include confirmation from the translator that it is an accurate translation of the original document
* include the date of the translation
* include the translators full name and signature OR the full name and signature of an authorised official of the translation company
* include the translator/translations company's contact details

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**CONFIRMATION OF ACCEPTANCE OF STUDIES REQUEST FORM 2024/25**

**CHECKLIST BEFORE COMPLETING AND SENDING THIS FORM**

I have met all the conditions of your offer for full-time study at LSHTM 🞎

I have read the UKVI Student Visa Policy Guidance 🞎

I have checked if I need to undergo TB screening under UK Home Office rules 🞎

I have read the School’s CAS Guidance and CAS Policy for Applicants 🞎

If necessary, I consent to the School discussing my immigration history, student visa application, visa decision and any further concerns with the UKVI 🞎

**A. APPLICANT DETAILS**

 Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 LSHTM Student No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. PASSPORT DETAILS AND PREVIOUS VISA APPLICATIONS**

**You must submit a copy of the following documents with this form:**

Front cover of the passport to be used for the visa application 🞎

Personal details and photograph page of passport to be used 🞎

Any UK visa(s) - past and/or present 🞎

Any UK immigration stamps in your passport 🞎

Financial evidence of course fees 🞎

Financial evidence of living costs 🞎

Date of anticipated arrival in the UK \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Have you previously applied for a visa and been refused? **Yes** 🞎 **No** 🞎

Type of Visa (e.g. Tier 4, Student Visa, visitor): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Visa Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Embassy/ High Commission where application was processed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason(s) for Refusal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Outcome of Appeal/Administrative Review (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide a copy of the refusal letter.**

**If you have been refused a visa more than once, please continue on a separate sheet.**

**If yes:** please provide details below

**If no**: please move on to section C

**C. ENGLISH LANGUAGE DETAILS**

**1.** Is your offer conditional on meeting the School’s English language requirement? **Yes** 🞎 No🞎

**If yes:** please include your **English test score certificate** and move on to question 3 in this section.

**If no:** please answer question 2.

**2.** Are you a national of one of the following countries (and are using this passport for your visa application)?: Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Jamaica, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, the USA. **Yes** 🞎 No🞎

**If yes:** please move on to Section D.

**If no:** please answer question 3

**3.** Have you successfully completed an academic qualification, at least equivalent to a UK bachelor's degree, which was taught in English in one of the following countries? Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Ireland, Jamaica, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, the UK, the USA. **Yes** 🞎 No🞎

**If yes:** please include a **copy of the award certificate of this qualification**.

**If no:** you will need to achieve **B2 level in a UK Home Office approved SELT**\*. Please include evidence of this.

[**\*https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests**](https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests)

**D. OTHER STUDY IN THE UK**

**1.** Have you ever studied in the UK before? **Yes** 🞎 **No** 🞎

**If yes:** please provide details below, include a **copy of your award certificate** and then answer questions 2 and 3.

**If no:** please answer questions 2 and 3.

Name of Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Level (e.g. BA): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duration of Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates of Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Visa: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course successfully completed: **Yes** 🞎 **No** 🞎

**If you have completed more than one course, please continue on a separate page.**

**2.** Are you holding any other offers for study in the UK currently? **Yes** 🞎 **No** 🞎

**If yes:** please provide the **course name, institution and dates of study**.

**3.** Have you requested, or do you already have, a CAS from another UK institution? **Yes** 🞎 **No** 🞎

**If yes:** please provide the **course name, institution and dates of study**.

**If no:** please move on to section E

**E. Other Details**

1.Are you submitting the Student Visa application from your country of nationality?  **Yes** 🞎 **No** 🞎

***If No****, please confirm the country you will be applying from.*

2.Are you submitting the Student Visa application from within the UK? **Yes** 🞎 **No** 🞎

3.Do you need a TB Test?, if not please move to section F. **Yes** 🞎 **No** 🞎

TB Test certificate from an approved clinic **Provided** 🞎 **Not provided** 🞎

*(if not provided please confirm date test taken)*

Date of test **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**F. DEPENDANTS – RD Students only**

**Please note the current immigration rules do not allow our MSc students to bring dependants to the UK. Please move to section G if you will be studying a MSc course with us.**

1. Are you bringing any dependants with you when you enter the UK at the start of your course?

 **Yes** 🞎 **No** 🞎



1. List the names of your dependants and their relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you are bringing dependants, you must include additional financial evidence to show you have sufficient funds to cover maintenance costs for yourself and each of your dependants, **See** [**UKVI Dependants Policy**](https://www.gov.uk/student-visa/family-members)

**G. ALL STUDENTS MUST SIGN HERE**

I confirm that the information I have provided in this form is accurate to the best of my knowledge and that I have attached all the documents requested of me in this form.

I understand that it is my responsibility to ensure that documents submitted to UKVI as part of my Student Visa application meet the Home Office's requirements.

Signed: ­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**🞎 Checking this box constitutes a legal signature confirming that I acknowledge and agree to the above.**

**Please submit to the CAS team, by email:** **casrequests@lshtm.ac.uk**

**Student Immigration & Compliance Team, London School of Hygiene & Tropical Medicine, Keppel Street, London, WC1E 7HT**