

(To be submitted on Tenderer's letterhead)

Date:

Attn: Chief Operating Officer
MRC/UVRI and LSHTM Uganda Research Unit (MRC/UVRI & LSHTM)
Plot 51 – 59 Nakiwogo Road
P.O. Box 49, Entebbe, Uganda
Procurement@mrcuganda.org

Dear Sir,

SUBJECT: CONSULTANCY TO DEVELOP/ SUPPLY AND INSTALL A FLEET MANAGEMENT SYSTEM FOR VEHICLE AND MOTORCYCLE AND TRAIN STAFF/ SUPPORT THE SYSTEM'S ROLL-OUT IN THE ORGANISATION - REF: MUL/22/0239

Having examined the Invitation to Tender and complete First Stage Tender Package in respect of the subject, *(otherwise please specify any documents that are missing, damaged or unusable)*, we hereby express our interest in participating in the tender to perform the Works in conformity with the Procurement Notice and agree that:

1 CONFIDENTIALITY

We shall treat all subsequent information received from MRC/UVRI & LSHTM and associated with this Tender as confidential

2 THE TENDER

We confirm that our bid submission shall comply in all respects with the requirements of the Procurement Notice and that there are no restrictions, reservations or disagreements in meeting all the requirements of the Instructions therein.

3 TENDER VALIDITY

We agree that the Tender remains valid until ninety (90) days from the submission due date and that our bid may be accepted by MRC/UVRI & LSHTM up until said date.

4 AUDIT OF BID SUBMISSION

We acknowledge that MRC/UVRI & LSHTM may require performing an audit (due diligence) on any aspect of our bid, including commercial items, technical items and physical visits to our premises and/or previous or on-going projects, during the evaluation period and we will provide access and assistance as required.

5 CORRESPONDENCE

All correspondences from MRC/UVRI & LSHTM with regard to this Tender shall be addressed to our following, single point of contact :

Name: _____
Title: _____
Address: _____
E-mail: _____
Telephone: _____

6 ACCEPTANCE OF TENDER

We accept that MRC/UVRI & LSHTM may reject any and all bids at its sole discretion.

Witness the submission of our formal Expression of Interest, for and on behalf of:

< Full entity name of Tenderer > signed by the duly authorised representative:

Signed: _____

Name: _____

Title _____

Date: _____

Note

- a) Complete the Tender Acknowledgement in the format provided above and submit it by return email for the attention of the single point of contact named in the Instructions to Tenderers to confirm receipt and whether you intend to submit a bid by the closing deadline or not.
- b) An acknowledgement of receipt of the Tender Acknowledgement or bid submission by MRC/UVRI & LSHTM shall not constitute a binding agreement between Tenderer and MRC/UVRI & LSHTM.